ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES : KADAPA

(Approved by A.I.C.T.E., New Delhi & Affiliated to Jawaharlal Nehru Technological University Anantapur)

CIRCULAR

Dated: 28.10.2021

IQAC meeting is convened on 30.10.2021, at 11:30 am, in the Board Room, to discuss the following processes to the quality procedures prescribed by the NAAC.

1. Teaching & Learning Activities
2. Collaborative Activities
3. Participation in Virtual Workshops/ FDPs/Webinars Conferences
4. Research Activities
5. Preparation for NAAC peer team visit
6. Any other matter.

Coordinator (IQAC)

Principal

PRINCIPAL
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
C.K. Dinne (V&M),
KADAPA - 516 003. (A.P.)

Copy to:

The Secretary, Annamacharya Institute of Technology and Sciences, Kadapa
The Principal
The Heads of Departments
All the members of IQAC

ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES : KADAPA

(Approved by A.I.C.T.E., New Delhi & Affiliated to Jawaharlal Nehru Technological University Anantapur)

MINUTES OF MEETING

Dated: 01.11.2021

IQAC meeting is convened on 30.10.2021, at 11:30 am, in the Board room, to discuss the following processes to the quality procedures prescribed by the NAAC.

1. Teaching & Learning Activities
2. Collaborative Activities
3. Participation in Virtual Workshops/ FDPs/Webinars Conferences
4. Research Activities
5. Preparation for NAAC peer team visit
6. Any other matter.

Members Present

Dr. A. Sudhakara Reddy	Principal	Chairman
Mr. P. Ramasubba Reddy	SAO	Member
Dr. P. Sri Chandana	Co-coordinator IQAC & Professor, CIVIL	Member
Mr. M. Murali Mohan Naik	Co-coordinator IQAC & Assistant Professor, ME	Member
Mr. C.Venkata Subbaiah	Co-coordinator IQAC & Assistant Professor, CSE	Member
Dr. M. Venkata Ramana	Co-coordinator IQAC & Associate Professor, AI&DS	Member
Mr. P. Anjaneya	Co-coordinator IQAC & Assistant Professor, ECE	Member
Mr. Y. Nagaraja	Co-coordinator IQAC & Assistant Professor, EEE	Member
Dr. K. N. Shashikumar	Co-coordinator IQAC & Associate Professor, H&S	Member
Mrs. K. Chandrakala	Assistant Professor, CIVIL	Member
Dr. M. S. Priyadarshni	Assistant Professor, EEE	Member
Dr. A. Maheswara Reddy	Assistant Professor, ECE	Member
Mrs. K. Sujana Kumari	Assistant Professor, CSE	IQAC Document Managers
Mr. K. Pullaiah	Assistant Professor, ME	Member
Dr. S. Mohana	Assistant Professor, H&S	IQAC Coordinator
Mr. O. Homa Keshav	TPO & Assistant Professor, ECE	Member
Dr. K. V. N. Reddy	Alumni & Associate Professor H&S	Member

Minute of IQAC review meeting conducted on 30.10.2021, at 11:30 am at the board Room. Dr. S. Mohana, IQAC coordinator extended a welcome to all the members present and requested Dr. A. Sudhakara Reddy, Principal to chair the meeting.

Suggestions

1. Teaching & Learning

- It is observed that online classes are proceeding smoothly for all programmes.

2. Collaborative Activities

- The principal advised the members to encourage the students to participate in virtual internships conducted by reputed foreign universities to attain global exposure.
- External members advised the IQAC committee/Placement Officer to take necessary steps for identifying skilled external trainers to train the students appropriately in areas of demand to enhance placements for the upcoming academic year.

3. Participation in Virtual workshops FDPs/Webinars/Conferences

- The IQAC coordinator requested the members to encourage the students and faculty members to participate in various online technical events.
- External members advised the faculty members to attend several AICTE initiated programs.

4. Research Activities

- The principal encouraged faculty members to prepare and submit proposals to various funding agencies like: ICSSR and UGC.

5. Preparation for NAAC Peer Team Visit

- The Criteria Heads/Heads of Various Departments/Department NAAC coordinators.
- IQAC Coordinator requested to conduct Mock NAAC visit.
- Also, the criteria heads are requested to provide suitable data for preparation of AQAR.

IQAC coordinator proposed vote of thanks to all the committee members for providing their valuable inputs for the betterment of institution.

Coordinator (IQAC)

Principal

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CIRCULAR

Dated: 11.11.2021

IQAC meeting is convened on 15.11.2021. at 4:30 pm, in the Board Room, to discuss the following processes to the quality procedures prescribed by the NAAC.

1. Teaching & Learning Activities
   a. Analysis of each course and semester
   b. Attainment of course outcomes, PSOs, Po.
2. Industry Participation
3. Workshops/ FDPs/Seminars Conferences conducted/Attended
4. Research, Consultancy and quality publications
5. Department Budget
6. Any other matter with the permission of the chair.

Coordinator (IQAC)

Principal

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MINUTES OF MEETING

Dated: 15.11.2021

IQAC meeting is convened on 15.11.2021, at 4:30 pm, in the Board room, to discuss the following processes to the quality procedures prescribed by the NAAC.

1. Teaching & Learning Activities
   a. Analysis of each course and semester
   b. Attainment of course outcomes, PSOs, Po.
2. Industry Participation
3. Workshops/ FDPs/Seminars Conferences conducted/Attended
4. Research, Consultancy and quality publications
5. Department Budget
6. Any other matter with the permission of the chair.

Members Present

Dr. A. Sudhakara Reddy	Principal	Chairman
Mr. P. Ramasubba Reddy	SAO	Member
Dr. P. Sri Chandana	Co-coordinator IQAC & Professor, CIVIL	Member
Mr. M. Murali Mohan Naik	Co-coordinator IQAC & Assistant Professor, ME	Member
Mr. C.Venkata Subbaiah	Co-coordinator IQAC & Assistant Professor, CSE	Member
Dr. M. Venkata Ramana	Co-coordinator IQAC & Associate Professor, AI&DS	Member
Mr. P. Anjaneya	Co-coordinator IQAC & Assistant Professor, ECE	Member
Mr. Y. Nagaraja	Co-coordinator IQAC & Assistant Professor, EEE	Member
Dr. K. N. Shashikumar	Co-coordinator IQAC & Associate Professor, H&S	Member
Mrs. K. Chandrakala	Assistant Professor, CIVIL	Member
Dr. M. S. Priyadarshni	Assistant Professor, EEE	Member
Dr. A. Maheswara Reddy	Assistant Professor, ECE	Member
Mrs. K. Sujana Kumari	Assistant Professor, CSE	IQAC Document Manager
Mr. K. Pullaiah	Assistant Professor, ME	Member
Dr. S. Mohana	Assistant Professor, H&S	IQAC Coordinator
Mr. O. Homa Keshav	TPO & Assistant Professor, ECE	Member
Dr. K. V. N. Reddy	Alumni & Associate Professor H&S	Member

Minute of IQAC review meeting conducted on 15.11.2021, at 11:30 am at the board Room. Dr. S. Mohana, IQAC coordinator extended a welcome to all the members present and requested Dr. A. Sudhakara Reddy, Principal to chair the meeting.

Observation/Suggestions/Action taken

1. Teaching & Learning

- Departments have maintained proper documents and are in order.
- It was found that teaching related documents are being maintained properly in all the departments.

a. Result analysis of each course and semesters

The principal informed that due to the pandemic the examination process is witnessing a delay and the controller of examination has been advised to schedule appropriately.

b. Attainment of course outcomes, Pos and PSOs

The principal advised that the attainment of course outcomes, Pos and PSOs be taken up once the examination process is completed.

2. Industry participation

- It has been observed, in most of the departments at least two online guest lecturers were arranged by the industry expert.
- The members present informed the gathering that industry visits could not be arranged due to current pandemic.
- The members of students registering for industrial training have improved.

3. Industry participation

- Faculty members need to be motivated to attend online Faculty Development Programs/Seminars/Workshops to upgrade their skills. The members advised that faculty members and students need to undergo MOOC's certifications under courser/Swayam NPTEL.

4. Research, Consultancy and quality publications

- The principal congratulated the faculty members for good number of publications and encouraged them to continue the same.
- Principal appreciated the efforts of faculty members who took part in consultancy activities during the pandemic.
- Principal instructed that faculty members should active participate in filling and publishing of patents.

5. Department Budget

- Budget utilization satisfactory in all departments. Departments to review the utilization form time to time.

IQAC meeting concluded with formal vote of thanks proposed by the coordinator.

Coordinator (IQAC)

Principal

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The Principal
The Heads of Departments
All the members of IQAC

CIRCULAR

Dated: 01.06.2022

IQAC meeting is convened on 02.06.2022, at 11:30 am, in the Board Room, to discuss the following processes to the quality procedures prescribed by the NAAC.

1. Teaching & Learning Activities
2. Collaborative Activities
3. Participation in Virtual Workshops/ FDPs/Webinars Conferences
4. Research Activities
5. Preparation for NAAC peer team visit
6. Any other matter.

Coordinator (IQAC)

Principal

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ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES : KADAPA

(Approved by A.I.C.T.E., New Delhi & Affiliated to Jawaharlal Nehru Technological University Anantapur)

MINUTES OF MEETING

Dated:02.06.2022

IQAC meeting is convened on 02.06.2022, at 11:30 am, in the Board room, to discuss the following processes to the quality procedures prescribed by the NAAC.

1. Teaching & Learning Activities
2. Collaborative Activities
3. Participation in Virtual Workshops/ FDPs/Webinars Conferences
4. Research Activities
5. Preparation for NAAC peer team visit
6. Any other matter.

Members Present

Dr. A. Sudhakara Reddy	Principal	Chairman
Mr. P. Ramasubba Reddy	SAO	Member
Dr. P. Sri Chandana	Co-coordinator IQAC & Professor, CIVIL	Member
Mr. M. Murali Mohan Naik	Co-coordinator IQAC & Assistant Professor, ME	Member
Mr. C.Venkata Subbaiah	Co-coordinator IQAC & Assistant Professor, CSE	Member
Dr. M. Venkata Ramana	Co-coordinator IQAC & Associate Professor, AI&DS	Member
Dr.M.V.S.Murali Krishna	Co-coordinator IQAC & Professor, ECE	Member
Mr. Y. Nagaraja	Co-coordinator IQAC & Assistant Professor, EEE	Member
Dr. K. N. Shashikumar	Co-coordinator IQAC & Associate Professor, H&S	Member
Mrs. K. Chandrakala	Assistant Professor, CIVIL	Member
Mrs.S.Sabhana	Assistant Professor, EEE	Member
Mr.P.Anjaneya	Assistant Professor, ECE	Member
Mrs.S.Z.Parveen	Assistant Professor, CSE	Member
Mr. K. Pullaiah	Assistant Professor, ME	Member
Dr. A.Maheswara Reddy	Associate Professor, ECE	IQAC Coordinator
Mr.C.RajKumar	Assistant Professor.H&S	College Students Counselor
Mr. O. Homa Keshav	TPO & Assistant Professor, ECE	Member
Dr. K. V. N. Reddy	Alumni & Associate Professor H&S	Member

Minute of IQAC review meeting conducted on 02.06.2022, at 11:30 am at the board Room. Dr. A.Maheswara Reddy, IQAC coordinator extended a welcome to all the members present and requested Dr. A. Sudhakara Reddy, Principal to chair the meeting.

Suggestions

1. Teaching & Learning

- It is observed that online classes are proceeding smoothly for all programmes.

2. Collaborative Activities

- The principal advised the members to encourage the students to participate in virtual internships conducted by reputed foreign universities to attain global exposure.
- External members advised the IQAC committee/Placement Officer to take necessary steps for identifying skilled external trainers to train the students appropriately in areas of demand to enhance placements for the upcoming academic year.

3. Participation in Virtual workshops FDPs/Webinars/Conferences

- The IQAC coordinator requested the members to encourage the students and faculty members to participate in various online technical events.
- External members advised the faculty members to attend several AICTE initiated programs.

4. Research Activities

- The principal encouraged faculty members to prepare and submit proposals to various funding agencies like: ICSSR and UGC.

5. Preparation for NAAC Peer Team Visit

- The Criteria Heads/Heads of Various Departments/Department NAAC coordinators.
- IQAC Coordinator requested to conduct Mock NAAC visit.
- Also, the criteria heads are requested to provide suitable data for preparation of AQAR.

IQAC coordinator proposed vote of thanks to all the committee members for providing their valuable inputs for the betterment of institution.

Coordinator (IQAC)

Principal

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CIRCULAR

Dated: 14.06.2022

IQAC meeting is convened on 15.06.2022, at 4:30 pm, in the Board Room, to discuss the following processes to the quality procedures prescribed by the NAAC.

1. Teaching & Learning Activities
   a. Analysis of each course and semester
   b. Attainment of course outcomes, PSOs, Po.
2. Industry Participation
3. Workshops/ FDPs/Seminars Conferences conducted/Attended
4. Research, Consultancy and quality publications
5. Department Budget
6. Any other matter with the permission of the chair.

Coordinator (IQAC)

Principal

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C.K. Dinne (V&M),
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ANNAMACHARYA INSTITUTE OF TECHNOLOGY AND SCIENCES : KADAPA

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MINUTES OF MEETING

Dated: 15.06.2022

IQAC meeting is convened on 15.06.2022, at 4:30 pm, in the Board room, to discuss the following processes to the quality procedures prescribed by the NAAC.

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5. Department Budget
6. Any other matter with the permission of the chair.

Members Present

Dr. A. Sudhakara Reddy	Principal	Chairman
Mr. P. Ramasubba Reddy	SAO	Member
Dr. P. Sri Chandana	Co-coordinator IQAC & Professor, CIVIL	Member
Mr. M. Murali Mohan Naik	Co-coordinator IQAC & Assistant Professor, ME	Member
Mr. C.Venkata Subbaiah	Co-coordinator IQAC & Assistant Professor, CSE	Member
Dr. M. Venkata Ramana	Co-coordinator IQAC & Associate Professor, AI&DS	Member
Dr. M.V.S.Murali Krishna	Co-coordinator IQAC & Professor, ECE	Member
Mr. Y. Nagaraja	Co-coordinator IQAC & Assistant Professor, EEE	Member
Dr. K. N. Shashikumar	Co-coordinator IQAC & Associate Professor, H&S	Member
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Dr. M. S. Priyadarshni	Assistant Professor, EEE	Member
Dr. A. Maheswara Reddy	Associate Professor, ECE	Member
Mr.C.Raja Kumar	Assistant Professor.H&S	College Students Counselor
Mr. K. Pullaiah	Assistant Professor, ME	Member
Dr. A.Maheswara Reddy	Associate Professor, ECE	IQAC Coordinator
Mr. O. Homa Keshav	TPO & Assistant Professor, ECE	Member
Dr. K. V. N. Reddy	Alumni & Associate Professor H&S	Member

Minute of IQAC review meeting conducted on 15.06.2022, at 11:30 am at the board Room. Dr. A.MaheswaraReddy, IQAC coordinator extended a welcome to all the members present and requested Dr. A. Sudhakara Reddy, Principal to chair the meeting.

Observation/Suggestions/Action taken

1. Teaching & Learning

- Departments have maintained proper documents and are in order.
- It was found that teaching related documents are being maintained properly in all the departments.

a. Result analysis of each course and semesters

The principal informed that due to the pandemic the examination process is witnessing a delay and the controller of examination has been advised to schedule appropriately.

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- Principal appreciated the efforts of faculty members who took part in consultancy activities during the pandemic.
- Principal instructed that faculty members should active participate in filling and publishing of patents.

5. Department Budget

- Budget utilization satisfactory in all departments. Departments to review the utilization form time to time.

IQAC meeting concluded with formal vote of thanks proposed by the coordinator.

Coordinator (IQAC)

Principal

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